



Position: Volunteer Horticulture Specialist I

Reports To: LLPA Horticulturist

Position Summary:

The Volunteer Horticulture Specialist assists LLPA's staff Horticulturist to maintain plants throughout the facility and grounds.

Essential Duties and Responsibilities:

- Watering
- Weeding
- Planting

Requirements:

- Must be at least 18 years of age
- Submit a specialist application to the Volunteer Services Coordinator (applications available in the Volunteer Services Office)

Critical Skills/Competencies:

- Must be able to follow basic instruction.
- Must demonstrate attention to detail.
- Excellent oral and written communication skills.
- With training, have a basic knowledge and understanding of what is needed to become a member of the horticulture team.
- With training, be able to identify most species at LLPA and become familiar with the botanical collection and plantings at LLPA.

Scope of Position:

The volunteer must commit to a minimum one shift every two weeks. A time commitment of at least 6 months is required. The volunteer must attend all trainings related to the position.

Two positions are available:

- Position 1—Journey to South America
 - Watering and Clean-up
 - M, T, TH, F, Sat. 7:00AM-10:00AM
- Position 2—Outside Landscaping
 - Watering and Weeding
 - M, T, TH, F, Sat. 7:00AM-9:00AM

Physical Demands of the Job:

- This opportunity requires long periods of standing, crouching, kneeling, lifting, and walking.
- May be required to work on ladders and elevated platforms
- Must be able to work in humid, high heat, and wet conditions, often on floors that are slippery
- Must be able to lift 50 lbs.

Special Working Conditions:

While this volunteer description attempts to describe the essential functions of the position, it does not prescribe or restrict the tasks that may be asked of the volunteer.

Support Provided:

It is the responsibility of the Volunteer Services Department to:

- Maintain records for all active volunteers.
- Issue all volunteers an identification badge and uniform shirt.
- Provide ongoing support and assistance with volunteer/staff relationships.
- Administer and provide information regarding opportunity and benefits available for active volunteers.
- Provide a written reference pertaining to the volunteer's experience (hours contributed, length of commitment, job description) as requested.

To Apply:

- An online application is available at:
http://www.thelivingplanet.com/essential_grid/volunteer-opportunities/
- New Volunteer Interviews are held quarterly in January, April, July, and October.

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