

Loveland Living Planet Aquarium is happy to provide donated tickets for fundraising purposes to other non-profit organizations.

- Your organization must be a nonprofit and must be using the Aquarium tickets as fundraising items. PLEASE NOTE: *Because raffles are not legal in the state of Utah, any donation requests for raffle items or drawings will not be considered.*
- Only one request from an organization or school can be submitted each calendar year. PLEASE NOTE: *if there is more than one department, club or division within an organization or school, we can only accept one request per year, per organization.*
- We do not give or sponsor events with monetary donations.
- We do not donate to individuals or for-profit organizations.
- Donation requests must include the following:
 - 1) a completed donation request form
 - 2) 501c3 IRS determination letter
 - 3) event details on organization letterhead.
- Your request and all required documents must be received at least one month prior to the event in order to be considered.

If your organization meets the above criteria, please complete the attached donation request form and email to donations@thelivingplanet.com or by mail to:

Loveland Living Planet Aquarium
ATTN: Donation Requests
12033 S. Lone Peak Parkway
Draper, UT 84020



Loveland Living Planet Aquarium Charitable Request Form

Thank you for your charitable organization donation request. For request consideration, the following items **must be** attached and submitted to donations@thelivingplanet.com

_____ Charitable Request form (complete information below)

_____ 501c3 IRS determination letter (mandatory)

_____ Event details on organization letterhead

*** Please note that there are a limited number of charitable gifts available.**

While every request will be considered, not all requests can be granted.

Please allow 3 weeks for processing.

Requesting Organization: _____

Non-Profit Organization? YES _____ NO _____

Federal Tax ID: _____

Contact Person: _____

Mailing Address: _____

Contact e-mail address: _____

Contact Phone number: _____

Date & type of Event: _____

Attendance estimate at Event: _____

Date of request: _____ **Deadline date for fulfillment:** _____

Item(s) requested: _____

Other Information/Comments: _____

For LLPA Use Only:

Date Approved:

Authorized by:

Items Donated:

Approx Value of donated Items:

Inserted into database by

Date: